

As of:
1 June, 2014
Sunday

SOHO Work Days

Appointments / Notes

Remember

ABC **Prioritized Task List**

Time **People to Call**

\$Amt **Expenses**

Time Journal

10:00	"Housekeeping", etc.
:30	
11:00	setup for "to do today"
:30	
12:00	"Work Mode"
:15	
:30	
:45	
1:00	
:15	
:30	Break
:45	
2:00	"Work Mode"
:15	
:30	
:45	
3:00	
:15	
:30	Break
:45	
4:00	"Work Mode"
:15	
:30	
:45	
5:00	
:15	
:30	Break
:45	
6:00	"Work Mode"
:15	
:30	
:45	
7:00	
:15	
:30	Break
:45	
8:00	"Work Mode"
:15	
:30	
:45	
9:00	
:15	
:30	Break
:45	
10:00	e-mails, etc...
:30	
11:00	Cleanup & Prep Tomorrow
:30	
12:00	
:30	

